**IN THE _____ COURT OF _____ COUNTY**
**STATE OF GEORGIA**

**Civil Action File No. _____**

_____ **Vs.** _____
**Petitioner** **Respondent**

# Payment Agreement

_____ appeared for their scheduled mediation session on _____/_____/_____ and was **NOT** prepared to pay the Mediator at that time. The mediation session was held and _____owes $_____ as his/her share of the mediation cost.

Payment of the amount stated above is due by _____/_____/_____ and should be made payable to _____. Choose one payment method below.

| ☐ **Money order or cash**: | ☐ **Card:** | ☐ **Electronic payment (user name)**: |
|---|---|---|
| Mediator | Email_____ | ☐ Venmo_____ |
| c/o ADR Office | Phone # _____ | ☐ Cash App_____ |
| 141 W. Solomon St., Ste. 200 | | ☐ PayPal_____ |
| Griffin, GA 30223 | | ☐ Other_____ |

If the payment is not received within the time stated above, the ADR Program Director or Assistant Director will be requested to take the appropriate steps to notify the referring judge of ADR fees due.

**I,_____, have read and understand this notice. I have been given a copy of this notice. I agree that the foregoing amount is owed by me to said mediator and I hereby agreed to pay said amount as set forth above.**

This the _____ day of _____, _____.

_____
Signature

Name (printed):_____

Address:_____

_____

Phone No. (home)_____

(work)_____

(cell)_____

Email Address:_____